



OECA Meeting
 Draft Agenda
 Tuesday, May 24 – Thursday, May 26, 2022

Hallmark Resort, 744 SW Elizabeth, Newport, OR 97365, 541-265-2600

| | Energy Assistance | Weatherization |
|----------------|----------------------------|----------------------------|
| Day 1 | | |
| 2:00 – 2:50 pm | | New Coordinator Training |
| 3:00 – 5:00 | New Coordinator Training | TTA and Spec Meeting |
| Day 2 | | |
| 8:00 – 9:00 | BREAKFAST | |
| 9:00 – 10:45 | EA CAP Agency Only Meeting | WX CAP Agency Only Meeting |
| 10:45 – 11:00 | BREAK | |
| 11:00 – 12:00 | CAP and OHCS EA | CAP and OHCS WX |
| 12:00 – 1:00 | LUNCH | |
| 1:00 – 2:30 | Affiliate Spotlight EA | Affiliate Spotlight WX |
| 2:30 – 2:45 | BREAK | |
| 2:45 – 4:00 | Energy Assistance Training | Weatherization Training |
| 4:00 – 5:00 | NETWORKING | |
| Day 3 | | |
| 8:00 – 9:00 | BREAKFAST | |
| 9:00 – 9:45 | Debrief | |
| 9:45- 10:00 | Vote for Board Positions | |
| 10:00 – 11:00 | Legislative Update | |

Food at Sunset Gallery

Meetings at D Deck Salon

Annual Membership Fee: \$550 per attending CAA member

Affiliate Membership Fee: \$400 per attending affiliate

Non-Member/Affiliate Meeting Fee: \$75 for 1 day, \$150 for whole conference

Submit with appropriate form and check (payable to CAPO) to:

Community Action Partnership of Oregon (CAPO)
 C/O Mid-Willamette Community Action
 2475 Center Street, NE
 Salem, OR 97301

Alternatively, bring the form and check to the meeting.

Detailed Agenda (in progress)

EA TUESDAY May 24th, 2022

3:00-5:00pm New Coordinator 101 Panel

Suggested Topics from the Network Include:

- OPUS reports – What to pull and when?
- Work Plans/IR – How and why?
- Intake approach from CAAs
- Cooling programs – how to start one, who to contact, where do the funds come from etc...
- Monitoring – What to expect from our experience
- Basic Fiscalese – Don't understand your fiscal staff? Neither do we most of the time! Some terms we do know are BCR, RFF and NOA
- Assurance 16 – What is it and how do we implement it?
- What to do to help when there are no ssns
- Approaching a budget – Yikes!
- Staff activities during slow season

EA WEDNESDAY, May 25th, 2022

9:00-10:45 CAP OECA members only

- Check in with coordinators
- Survey of training needs
- Mentoring needs assessment

EA WEDNESDAY, May 25th, 2022

10:45-12:00 CAP and OHCS

- LIHEAP, ARPA, OEA, CEAP
- Who to contact for what at OHCS
- Monitoring basics
- Cooling Program Dos and Don'ts
- Record Retention requirements

EA WEDNESDAY, May 25th, 2022

1-2:30 Affiliate Spotlights - 20 min each – Consumer protections, Discount programs, Future plans for Assistance

- PGE
- PAC
- EWEB
- Avista
- Cascade
- NWN

- OEF
- Other

WX WEDNESDAY, May 25th, 2022

1-2:30 Affiliate Spotlights

- The Energy Trust – Marshall Johnson

EA WEDNESDAY, May 25th, 2022

2:45-4:00 Breakout Session - EA

- LIHWA – Data trends, reminders, Q/A, program successes/challenges
- Assurance 16 – Where to find info, how to implement, reporting standards – OHCS
- Energy Ed presentation from Kasey Buckles, MCCA
- Energy Ed presentation from Lori Scharton, NeighborImpact

OECA General Session, THURSDAY, May 26th, 2022

9:00-11:00 CAP only meeting

- Meeting debrief
- Next steps
- CAPO and Legislative Update