



Self-Sufficiency Programs Mission:

To Provide a safety net, family stability, and a connection to careers that guide Oregonians out of poverty.



If you share our agency mission, ***“To help Oregonians in their own communities achieve well-being and independence through opportunities that protect, empower, respect choice and preserve dignity.” ... we want to hear from you!***

The Office of Self Sufficiency in partnership with the state of Oregon Department of Human Services is seeking a TANF Programs Manager to work in Salem, OR. You will oversee and lead a diverse team of 20 Policy professionals.

IMAGINE YOUR IMPACT



TANF Programs Manager

The Office of Self-Sufficiency Programs is responsible for developing vision, policy, program guidelines, and training for programs including: SNAP, JOBS, TANF, TA-DVS, Refugee, Runaway & Homeless Youth, My Future-My Choice, and Family Support & Connections.

The person in this position will be administering the key administrative and program operations in the Self-Sufficiency TANF Programs. This position exists within the context of all programs by the Department of Human Services, Office of Self Sufficiency and those related programs within DHS. The scope of the position encompasses developing and maintaining relationships to serve as part of the leadership team of the Office of Self Sufficiency.

The TANF Programs Manager is responsible for the daily administrative functions, activities, and operations for the Self-Sufficiency TANF related programs and develops and implements short and long-term plans for agency programs.

Provides leadership for the development and implementation of policy, procedures, and performance outcomes of the TANF related programs throughout the state.

Monitors program performance and recommends program policy changes to assure agency budget goals are accomplished and programs are administered within approved budgetary expenditures.



The Community

Salem, the state's capital city, is located in the center of the Willamette Valley, one of the most agriculturally-productive regions in the world. This area, dotted with cities, farms and forests, is considered one of the most livable in the country. Salem offers a low cost-of-living, good schools and pleasant weather year-round. Salem is located less than one hour from Oregon's major metropolitan area, Portland, and is approximately 90 minutes from the Pacific Ocean, the Cascade Mountain Range, and beautiful Mt. Hood.

Ideal Candidate

- Experience managing in a public agency under a high level of public scrutiny.
- Direct budget management and oversight.
- Experience directing a statewide system of services that are delivered by staff located in field and central offices and for ensuring that agency goals, legislative mandates, federal requirements and budgetary limitations are maintained within the TANF related services: TANF, TA-DVS, Refugee, Family Support and Connections, Runaway & Homeless Youth, and My Future-My Choice,.
- 5 years of direct experience focused on TANF programs.
- Establish and implement personnel practices consistent with personnel rules and regulations, SEIU contract, and department Affirmative Action policy.

Compensation & Benefits

- \$71,436 to \$105,180 Annually, DOQ
- Public Employees Retirement System (PERS)
- 457(b) deferred compensation plan
- Medical /Dental/Vision Insurance
- Long-Term Disability and Life Insurance
- Section 125 Flexible Spending Account
- Employee Assistance Program
- Vacation & Sick Leave
- Holiday Leave
- Bereavement Leave

Please view the official job announcement for a complete list of benefits.

Candidate must possess three years of management experience in a public or private organization which included responsibility for each of the following: a) development of program rules and policies, b) development of long- and short-range goals and plans, c) program evaluation and d) budget preparation.

HOW TO APPLY

To apply, please review the [official job announcement](#) and complete the online application process. This position is open until filled. Contact: Chris Fisher, Senior Recruitment Business Partner, Phone: 503-871-46/7 EMAIL: Christopher.Fisher@dhs.ohio.state.or.us

DHS has a commitment to diversity, multiculturalism and community. We actively engage in recruiting and retaining a diverse workforce that includes members of historically underrepresented groups. The State of Oregon is committed to affirmative action and equal employment opportunities.