**2019 CoC Competition**

**Supplemental Application, Threshold, and Narratives**

**Reallocated Project Applications**

This form and requested attachments are **due no later than close of business, Friday August 9th.** Please send documents in PDF format toROCC Project Coordinator Jessi Adams at jessica@caporegon.org.

**LATE APPLICATIONS WILL RECEIVE ZERO POINTS and won’t be included in the CoC’s 2019 consolidated application/project priority listing.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Agency Name | | | | |
| Agency Type | | \_\_\_ Non-profit \_\_\_ Public Housing Authority  \_\_\_ Other Unit of Local Government \_\_\_ State Government | | |
| Address | | | | |
| Mailing Address  (if different) | | | | |
| Primary Contact Name |  | | Secondary Contact Name |  |
| Primary Contact Phone |  | | Secondary Contact Phone |  |
| Primary Contact Email |  | | Secondary Contact Email |  |
| Finance Contact Name |  | | HMIS Contact Name |  |
| Finance Contact Phone |  | | HMIS Contact Phone |  |
| Finance Contact Email |  | | HMIS Contact Email |  |
|  | | | | |
| Project Name: | | | | |
| Type of Application: Renewal New/Reallocated Coordinated Entry | | | | |
| Total Grant Amount Requested: $ | | | | |

|  |  |
| --- | --- |
| Supplemental Documentation | |
| From eLOCCS, provide:   * Printout(s) showing last two grant close-outs (final balances). * Printout(s) showing current grant draws | Top 5 identified gaps/needs in local community  if CAA, this information should come from ’17-’19 CSBG MGA |
| Proof of SSI/SSDI Applications: HMIS Client IDs/Case Notes Redacted | **SPDAT HMIS Report** |

|  |  |  |
| --- | --- | --- |
| DRAFT e-snaps project application relevant to proposed project type(s); not yet available until in e-snaps. | | |
| Canned APR (HMIS lead to shadow report pull to ensure accuracy) | | |
| ART Report 0703 – SPM Data Quality Framework | | |
| Supplemental Application/Proposal | (separate document) |  |
| HUD Monitoring Letter and correspondence about outstanding findings/sanctions (if applicable) | | |
| Copies of match/leverage letters per proposed application(s) submitted to Jessi Adams by August 30, 2019; NO EXCEPTIONS GRANTED. Do NOT provide originals. | | |
| Notes:  For consistency, the timeframe April 1, 2018, through March 31, 2019, will be used for the APR and the random data quality reports pulled by the HMIS lead. | | |

Agency Director Date

CoC Program Manager Date

CoC Staff / Application Writer Date

**2019 OR-505 BOS CoC Review and Ranking**

**Threshold Review and Narratives**

**NEW/REALLOCATED PROJECTS**

Is this application for reallocated funding or Permanent Housing Bonus funding, or should it to be considered for both opportunities?

Reallocated funding Bonus funding Transfer of an existing grant

Consider for both reallocated funding and bonus funding

***This is an application for DV Bonus Funding***

**THRESHOLD REQUIREMENTS**

In addition to the scoring criteria, all Permanent Housing Bonus projects must meet several threshold criteria which will be reviewed prior to R&R. To be scored in the 2019 competition, New/Reallocated projects must meet thresholds outlined below.

**Please check each box to confirm each of the following is true:**

The application proposes:

|  |  |
| --- | --- |
|  | Permanent Supportive Housing (serving only chronically homeless individuals and families) |
|  | Rapid Rehousing (serving individuals, families, or unaccompanied youth who come directly from the streets, shelters, or are fleeing domestic violence or otherwise meet the criteria of paragraph (4) of the definition of homelessness) |
|  | ***Joint TH-RRH*** |
|  | ***SSO for CE for DV*** |
|  | ***Transition*** |
|  | ***Consolidation*** |
|  | Is an otherwise eligible transfer of an existing grant |
|  | This application is submitted by a project applicant that is eligible and in good standing with HUD, which means that the project applicant does not have any open monitoring Findings, or history of slow expenditure of grant funds |
|  | This application demonstrates a plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant within one year of the award |
|  | This application demonstrates a connection to mainstream service systems |
|  | The project agrees to participate in the CoC’s coordinated assessment system, which must already be implemented prior to HUD executing a grant agreement. |

If you are unable to check one of the lines above, please provide an explanation (no more than one page).

**SCORING FACTOR: PROJECT’S WORK IS CONSISTENT WITH COMMUNITY NEEDS**

**Factor 1A** Does your proposal address an unmet need by serving an under-served area of the CoC?

**Yes**   **No**

If yes, please briefly describe (less than 1/3 of a page). Please also provide backup documentation, such as PIT, MGA, Community Needs Assessment, or other data supported reporting.

**SCORING FACTOR: PROJECT QUALITY, APPROPRIATENESS, AND READINESS**

**Factor 2A** Describe the population that will be served with this program.

**Factor 2B** Please describe how your project will provide comprehensive/intensive case management and supportive services, consistent with a Housing First design. What trainings will staff members have or take in order to meet the needs of the clients? How were clients involved in the creating of this program model? Is the program inclusive of and accessible to all eligible clients?

**Factor 2C** If not included in your HUD application, please state the goals and/or outcome objectives for your project.

Minimal project outcomes should include**:**

* The percentage of formerly homeless individuals who remain housed in the HUD permanent housing project at the end of the operating year or exited to other permanent housing is at least 90%
* The percentage of leavers that increase employment income from entry to exit is at least 20% for PSH and 38% for RRH
* The percentage of leavers that increase non-employment income from entry to exit is at least 54%
* The percentage of adult leavers and stayers in all CoC-­‐funded projects that have non-­‐cash mainstream benefits are at least 80% for PSH and 51% for RRH

**Factor 2D** Describe the housing where the participants will reside and how this housing will be obtained. Please include outreach efforts and how the program will help participants navigate barriers to housing.

**Factor 2E** Describe your agency’s experience in managing federal grants. Please discuss both fiscal and operation procedures.

Are the following HEARTH required policies and procedures in place?

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | **No** | **N/A** | **Policies** |
|  |  |  | Conflict of interest |
|  |  |  | For agency conflicts |
|  |  |  | For individual conflicts |
|  |  |  | Homeless person participation |
|  |  |  | In policy making bodies |
|  |  |  | In project operations |
|  |  |  | Faith based activities (check N/A for all if not a faith based program) |
|  |  |  | Equal treatment of program participants |
|  |  |  | Separation of explicitly religious activities |
|  |  |  | Fair housing |
|  |  |  | Non-­‐discrimination and equal opportunity |
|  |  |  | Affirmatively furthers fair housing |
|  |  |  | Accessibility for disabled persons |

**Factor 2F** Will the project be ready to start by HUD’s statutory guidelines? Consider:

* + For Leasing:
    - When will you start leasing units?
  + For Rental Assistance:
    - When will you start rental assistance?

What regulatory obstacles, if any, do you anticipate confronting, such as tenant displacement or relocation, environmental or zoning issues? How will these obstacles be overcome so that the project will be timely?

**SCORING FACTOR: AGENCY/COLLABORATIVE CAPACITY**

**Factor 4A** In the past five years, has the agency previously managed a significant state/federal grant? Are there any unspent funds left from this grant? If yes, what percentage of funds were left over?

Why are you reallocating this project? What steps have you taken to determine the best process? How were clients and community stakeholders involved in this process?

**Factor 4B** 1. Are there any unresolved fiscal monitoring findings related to any project of your agency?

Yes No

If yes, please describe the issue and status (no more than one page).

**Factor 4C** Does the project/agency align with and support CoC priorities via performance goals, CoC participation or other factors? This score is based on the overall application, but a brief essay *should also be* submitted demonstrating CoC alignment and commitment to participation in meetings, trainings, and committees (no more than one page).

**Factor 4D** Does your agency incorporate Coordinated Entry standards into its program operations? If so, please describe and submit your Coordinated Entry policies and procedures as well as an HMIS report that documents the use of VI-SPDAT assessments. If no, please submit a plan for how you will implement or participate in your area’s Coordinated Entry.