

**Hotel Information for 2-Day Assertive Engagement Training Hosted by
Community Action Partnership of Oregon**

Red Lion Hotel
3301 Market Street NE
Salem, OR 97301
503-370-7888

Special sleeping room block rate of \$91 per night single with king bed plus 10.8% room tax which includes breakfast for up to 2 guests per room.

To book your sleeping room, call the above number before the **cut-off date of April 18th** and ask for the CAPO Assertive Engagement Training room block price. All reservation requests must be accompanied by a first night room deposit or be guaranteed with a major credit card. After cut-off date, attendee will be charged prevailing rates, subject to availability. Cancellations must be made 24 hours prior to the 3:00 p.m. check in time to avoid a cancellation charge.

Check-in/Check-out Times: Check-in time is 3:00 p.m. or later. Anyone arriving prior to 3:00 p.m. will be accommodated as soon as possible, but should be advised that there may be a wait. Check-out time is 12 noon. Arrangements can be made for baggage storage with front desk staff.

No Smoking Policy: The Hotel is a 100% smoke free environment. Red Lion does not allow smoking in public areas, meeting space or in guest rooms. Any guest found to be smoking in their guest room will be assessed a fee up to \$250.00 for cleaning. The fee will be billed to the guest room folio.

Food and Beverage: All food and beverage served during the trainings will be provided by the Hotel. The Red Lion does not permit food or beverage to be brought into the meeting/training rooms.

Parking: The Red Lion Hotel features complimentary onsite parking. Street side parking is available at no cost. Parking in local business/office/retail lots is prohibited during normal business hours of Monday – Friday / 8:00 a.m. – 5:00 p.m. Non-permitted parking in these lots will be subject to tow at the owner’s expense. The Red Lion Hotel is not held responsible for any damage(s) as a result of theft, tow and/or vandalism.

Directions

From Portland International Airport and Interstate 5 going south:

Take Interstate 205 South to Interstate 5
Continue on Interstate 5 to Exit #256 (Market Street)
Turn right at the bottom of the exit
Turn west on Market Street
The Hotel is located on the right hand side, approximately 1 block away

From Interstate 5 going north:

Take Exit #256 to Market Street
Turn west on Market Street
The hotel is located less than 2 blocks away on your right hand side